

Daily Scrum Meeting Minutes:

Attendees: Amber Garcia, Ana Gutierrez, Jerry Symbleme, Horacio Andrade, Sebastien Guillen

Start time: 3:30pm

End time: 4:00pm

<Amber Garcia>:

- How many hours did I work since the last meeting?
 - 2 hrs
- What was done since the last scrum meeting?
 - Check that the project materials are ready to submit.
- What is planned to be done until the next scrum meeting?
 - Start the limitations and future work video for the final zip.
- What are the hurdles?
 - None at the moment.

<Ana Gutierrez>:

- How many hours did I work since the last meeting?
 - 2hrs
- What was done since the last scrum meeting?
 - Check that the project materials are ready to submit.
- What is planned to be done until the next scrum meeting?
 - Go over feedback given on the showcase.
- What are the hurdles?
 - None.

<Sebastien Guillen>:

- How many hours did I work since the last meeting?
 - 2hrs
- What was done since the last scrum meeting?
 - Ensure all project materials are ready for final submission
- What is planned to be done until the next scrum meeting?
 - Begin preparations for final project submission
- What are the hurdles?
 - None

<Horacio Andrade>:

- How many hours did I work since the last meeting?

- 2hrs
- What was done since the last scrum meeting?
 - Begin thinking about what to do for installation video.
- What is planned to be done until the next scrum meeting?
 - Begin installation and continuation video
- What are the hurdles?
 - None at the moment

<Jerry Symbleme >:

- How many hours did I work since the last meeting?
 - 2hrs
- What was done since the last scrum meeting?
 - Preparing to edit the installation video
- What is planned to be done until the next scrum meeting?
 - Help out with installation videos
- What are the hurdles?
 - None at the moment